

DISTINGUISHED PROFESSOR AWARD

- The title may be awarded to at most 2 faculty members each year.
- Recipients will retain the title throughout their appointment at Pace.
- For 5 years, the recipient will normally teach not more than 12 credits per year.
 - Release time will be reviewed during the 5th year and then subsequently reviewed every 3 years by the Dean and by the college/school's Scholarship Released Time Review Committee.
- The recipient will receive an annual contribution to their research fund account for 5 years: \$3,000 1st year and \$1,000 per year for 4 more years.
- At some time during the academic year following the appointment, the Distinguished Professor will be expected to

DOSSIER

- A comprehensive CV that describe pertinent research, teaching, and service activities.
- Dean's recommendation letter. – Faculty Center will reach out to the Dean of the nominee to get the letter
- Submission of a few select publications/creative works that made special impact is encouraged. – up to 5
- 3-page statement prepared by the nominee that speaks to the award criteria discussed in Basic Qualifications slide previously
- 2 to 4 letters of support from Pace faculty
- 5-8 names, contact information, and qualifications (short bio) of external evaluators who are experts in the nominee's disciplinary area and can evaluate scholarly impact.
 - Evaluators are identified and chosen by the nominee in collaboration with the Dean. Letters from external evaluators are confidential and solicited by the Faculty Center.
 - Evaluators do not have satisfy arms-length relationship. They just must be external to Pace.

Materials to be added by the Office of the Provost

- The Nomination letter
 - The nominee will have access to a folder on One Drive with the full dossier (except for the confidential letters). The nominee won't have access to their case on Interfolio.
- 3 to 5 confidential letters of evaluation from external colleagues who are experts in the nominee's disciplinary area and can evaluate scholarly impact.
-

