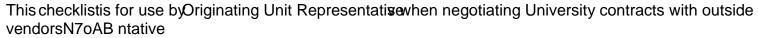


## CONTRACT NEGOTIATION CHECKLIST

General inquiries call ext. 2264 Legal-related inquiries call ext. 1127



Scope of Work/Service(s)/Dutiesnust be clearly defined in the agreement (not vague)

Intellectual Property:

If Pace is paying to create intellectual property, sdoe